



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

KABI SUKANTA MAHAVIDYALAYA

BHADRESWAR, P.O - ANGUS

712221

www.ksmv.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Nurturing minds since its establishment in 1986, Kabi Sukanta Mahavidyalaya is a government-aided institution duly acknowledged by the UGC since 1991 under sections 2(f) and 12(b) and affiliated with The University of Burdwan. Its strategic proximity to Bhadreswar Railway Station, along the Eastern Railway's Howrah-Bandel Main Line, ensures ease of access, complemented by well-connected roads. Enveloped by a semi-urban milieu, the college fosters a diverse student body, with a significant proportion hailing from the families of local jute mill workers. Many of them grapple with economic hardships, with some being first-generation learners. In a testament to its ethos of inclusivity, the college offers tailored support, ensuring every learner's journey towards academic fulfillment. Since its inception, despite infrastructural and financial constraints, the college has remained steadfast in its pursuit of providing quality education, emphasizing inclusivity, equal access, and accountability. This dedication culminated in successfully completing its second cycle of NAAC re-accreditation in 2015, where it earned a satisfactory Grade B.

Incorporating invaluable feedback from the NAAC peer team over the past two accreditation cycles and inspired by visionary initiatives from the IQAC team, the college embarked on its journey for the third cycle of NAAC accreditation with renewed fervor and resolve. Building upon past achievements, it strived to reach new heights by crafting innovative strategies and embracing new dimensions of success, even amidst the massive disruptions and uncertainties brought about by unprecedented COVID-19 pandemic.

Despite significant changes in the submission format of the Annual Quality Assurance Report (AQAR) and the accreditation process for the third cycle of NAAC, the college remained undeterred. Through a well-integrated effort, this Self-Study Report of the institution has been successfully crafted, ensuring collaboration among all stakeholders. This report serves as a testament to the institution's commitment to the core values, building on strengths, rectifying deficiencies, enhancing quality, and outlining future academic enrichment plans.

Vision

Inspired by the profound words of Swami Vivekananda, the vision of the college is to a journey embark on a journey wherein education is perceived as the unveiling of inherent perfection within each individual, igniting a flame that illuminates minds, warms hearts, and leads to a purposeful existence. The college aspires to emerge as a beacon of educational excellence, where priority should be given to the holistic development of students, enabling them to adapt to evolving needs and empowering them to spearhead positive societal transformation by transcending socioeconomic barriers. Embracing the wisdom of Nelson Mandela, the college believes that education is the most potent weapon, empowering individuals to enact change and shape a brighter future for our world.

Mission

- Empowering students to achieve academic excellence while prioritizing their physical and emotional well-being.
- Facilitating a learning ecosystem that contextualizes education in the changes, necessities, and trials of the real world, preparing students for the challenges of a dynamic future.
- Cultivating critical and analytical thinking skills, encouraging open-minded inquiry and intellectual

curiosity among students.

- Fostering an educational environment that encourages creativity, adaptability, and a thrust for innovation, empowering students to be trailblazers in their respective fields.
- Encouraging a dynamic academic culture that nurtures research and publication excellence, concurrently empowering faculty through upskilling initiatives for seamless navigation of blended teaching and learning environments.
- Equipping students with the necessary skills and proficiency to make them industry-ready and competitive in the professional world.
- Instilling a sense of duty among all stakeholders to utilize education as a force for justice, equality, empathy, and positive societal change.
- Promoting a sense of understanding, respect, and unity among students from diverse cultural and socioeconomic backgrounds, fostering a rich tapestry of perspectives.
- Encouraging students to be actively involved in community service, promoting a sense of social responsibility and civic engagement.
- Guiding students to utilize institutional and community resources conscientiously, fostering sustainable development through mindful stewardship.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength:

- **Nurturing Environment:** The institution promotes a caring, eco-friendly, and inclusive learning space with gender equality and zero-tolerance policies for ragging, and tobacco, fostering a strong community sense.
- **Academic Excellence:** Faculty are dedicated to student-centric learning. The college's commitment to maintaining high-quality management standards is exemplified by its ISO 9001:2015 certification.
- **Modern Facilities:** The college is equipped with smart classrooms, a Commerce Laboratory, and two auditoriums (one soundproof and air-conditioned), all featuring smart boards and ICT tools.
- **Research Ecosystem:** The IQAC and R&D Cell support a dynamic research culture, facilitating scholarly faculty publications and fostering collaborative research through MOUs and academic linkages.
- **Ph.D. Supervision and Curriculum Development:** Some faculty serve as Ph.D. supervisors and University Board of Studies members, contributing to knowledge creation and curriculum enhancement.
- **Guest Lecturing:** Select faculty engage as guest lecturers at various universities, enriching academic discourse beyond the institution.
- **Course Content Creation:** Faculty develop undergraduate and postgraduate course content for IGNOU and NSOU and create e-content for MOOCs on SWAYAM and SWAYAM PRABHA, promoting accessible education.

- **Patent Achievement:** A faculty member has been awarded a patent by the Government of India for significant research contributions.
- **Funded Research Projects:** Faculty engage in research funded by the A. K. Dasgupta Centre for Planning and Development, addressing critical social issues and providing policy recommendations.
- **Invited Speakers:** Faculty members speak at prestigious national and international platforms, including universities, HRDC, and All India Radio, enhancing global academic dialogue.
- **Artistic Recognition:** A faculty member is recognized among the top hundred International Contemporary Artists, featured in notable magazines.
- **Add-on Courses:** The college offers additional courses to broaden students' career prospects.
- **Strong Administration:** The administration is dedicated to student success and well-being.
- **Supportive Relationships:** Teacher-student relationships foster a supportive environment for academic and personal growth.
- **Convenient Location:** The college's location offers excellent connectivity via road and train, aiding student commuting.
- **Community Engagement:** NSS units lead various outreach programs, including literacy, cleanliness, health, and social awareness campaigns.
- **DigiLocker Participation:** The college's participation in the DigiLocker National Academic Depository aligns with the National Education Policy 2020, supporting academic mobility and credit transfer across institutions.

Institutional Weakness

Institutional Weaknesses:

- **Infrastructural Constraints:** Due to lack of sufficient space only vertical extension of the campus is possible, but that is also being hindered for legal paraphernalia. Inadequate government funding hinders the development of educational facilities conducive to learning and innovation.
- **Economic Challenges:** Economically challenged students often work part-time to support their families, hindering academic success and increasing dropout rates.
- **First-Generation Learners:** The majority of students lack familial academic support and resources, facing significant obstacles.
- **Lack of Playground:** The absence of a dedicated playground limits the college's ability to host outdoor sports events, reducing opportunities for physical activity and recreation.

Institutional Opportunity

Institutional Opportunities:

- **Seeking Funds for Infrastructure Development:** Secure funds for infrastructure expansion by seeking support from government bodies, alumni, and the local community to ensure sustained growth and improved facilities.
- **Vocational Training:** Implement vocational training programmes in collaboration with specialized institutes tailored to industry demands, empowering students with practical skills and enhancing their employability.
- **Collaborative Research:** Establish partnerships with larger institutions or research organizations for collaborative research projects, leveraging external resources and expertise to overcome infrastructural limitations and advance academic goals.
- **Enhancing Industry-Academia Linkages:** Enhance industry-academia linkages through industry visits, internships, and student workshops to bridge the gap between theoretical education and real-world industry needs, preparing students for professional roles.
- **Strengthening Alumni Association:** Strengthen the alumni association to enhance networking, mentorship, and professional development for current students. Alumni can provide support through scholarships, career guidance, and industry insights and contribute to the college community by organizing events, fundraising, and volunteering, enriching the educational experience and bolstering the institution's reputation.

Institutional Challenge

Institutional Challenges:

- **Shift in Student Priorities:** In the aftermath of the post-COVID economic downturn, a discernible shift occurs as students prioritize job-oriented or skill development courses over conventional degree programmes, propelled by the imperative for swift employment, consequently leading to a decline in college enrollments as practical skill acquisition gains precedence for job market relevance.
- **Economic Constraints:** Economic constraints among students are hampering their full engagement in educational activities, posing a challenge to their academic pursuits and overall learning experience.
- **Intense Competition:** Intense competition from neighbouring institutions with superior infrastructure and learning resources underscores the need to enhance the college's offerings and stay competitive in the educational landscape.
- **Infrastructural Limitations:** Infrastructural limitations are impeding effective teaching, learning, and

research initiatives, emphasizing the urgent need for improvement to foster a conducive academic environment.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college places significant emphasis on curricular aspects, adhering meticulously to the curriculum design prescribed by The University of Burdwan and aligning it with the **New Education Policy (NEP 2020)** mandated by the Government of India. Esteemed faculty members, who serve as members of the university's Board of Studies, are instrumental in shaping comprehensive course structures and detailed syllabi, ensuring holistic student development within the framework of the Choice Based Credit System (CBCS).

The Academic Council meticulously plans the academic calendar at the onset of each session, which is then made accessible on the college website, documenting key academic events and schedules. Individual departments convene meetings to prepare lesson plans before each semester, ensuring effective implementation of the curriculum. Faculty members employ diverse teaching methods, ranging from traditional lectures to ICT-enabled classes, seminars, and invited special lectures, supported by study materials available on the college website for easy access.

Continuous assessment mechanisms, including class tests and internal examinations, closely monitor students' academic progress. Mentoring classes are organized for students who require additional support, while parent-teacher meetings facilitate collaboration and communication to enhance students' academic growth.

The college's central library, complemented by **INFLIBNET membership**, offers students access to a wide range of digital resources. Departments further enrich the academic environment by curating seminar libraries and regularly procuring new books to cater to evolving student needs.

Feedback from stakeholders, covering various aspects such as teaching clarity, syllabus completion, assessment fairness, facility accessibility, extracurricular opportunities, and administrative support, is diligently collected and analyzed by the IQAC. Based on this feedback, as detailed in the Action Taken Report, purposeful actions are then taken to ensure continuous improvement in academic delivery and support services.

In addition to offering '**Add-on Courses**' and organizing career counseling workshops to enhance students' career prospects, the college conducts diverse initiatives such as Gender Sensitization programs, Environmental Sustainability Awareness campaigns, and seminars on **Intellectual Property Rights (IPR)** and Entrepreneurship Development. These initiatives foster a holistic learning environment, nurturing students' intellectual growth and preparing them for the challenges of the professional world.

Teaching-learning and Evaluation

Over the past five years, the college has grappled with enrollment challenges, witnessing an average of 56% of seats filled. The COVID-19 pandemic exacerbated these woes, prompting a discernible paradigm shift as students opted for job-oriented or skill development courses in response to the economic downturn. This trend has led to a decline in college enrollments, highlighting the imperative for practical skill acquisition to align

with evolving job market demands. Efforts to ensure inclusivity are evident, with reserved category admissions averaging around 45%, showcasing ongoing institution initiatives. The college's student-to-teacher ratio, averaging 1:44 over the last five academic sessions, may not meet desired standards, but the recruitment of additional faculty, including guest lecturers, is regulated by government mandates, not within the college's jurisdiction.

Amidst the pandemic-induced closure of academic institutions, the college swiftly transitioned to online teaching, learning, and evaluation processes. Spearheaded by the IQAC and Teachers' Council, targeted capacity-building programmes were organized to enhance faculty members' proficiency in online teaching. Study materials were readily available on the college website, facilitating easy student access. Online classes were scheduled beyond regular hours to accommodate students' work commitments. Additionally, the college developed an online portal for conducting and managing internal tests and semester-end university examinations, ensuring seamless academic operations. As time progressed, faculty members honed their technical skills, resulting in a surge in the use of ICT-enabled tools during classes, rendering them more attractive and engaging to students.

The college emphasizes student-centric learning by facilitating experiential activities such as educational excursions and industry visits, encouraging participative learning through group discussions and debates, fostering critical thinking via problem-solving assignments and projects, and enriching student experiences with national-level quiz and essay writing competitions, all geared towards holistic development of students.

The internal assessment mechanism ensures transparency and robustness, with timely assessments aligned with the academic calendar and mechanisms in place for grievance redressal. Faculty members meticulously craft Programme Outcomes and Course Outcomes, disseminating them to students and utilizing them to assess student progress and devise improvement strategies following semester examination results.

Research, Innovations and Extension

Kabi Sukanta Mahavidyalaya embraces India's burgeoning 'knowledge economy' and the guiding principles of 'Jiban Darshan,' emphasizing knowledge creation, dissemination, and practical application. Collaborating with academic partners, the college has hosted national and international conferences, workshops, and professional development programmes addressing gender sensitization, entrepreneurship development, research empowerment, and leveraging digital resources for enriched learning experiences.

The college, driven by its IQAC and Research & Development Cell, has established a robust research ecosystem, empowering faculty to publish scholarly articles in esteemed international volumes and fostering multidisciplinary research and collaboration. Faculty members have demonstrated exceptional dedication to research excellence, significantly contributing to academic literature through publications in esteemed indexed journals like UGC CARE, Scopus, and Web of Science, authoring books, and participating as invited speakers on prestigious platforms. Their expertise has enriched global academic discourse, with a few earning esteemed 'Best Paper Awards' for their outstanding contributions. A faculty member's exceptional artistic talent has garnered worldwide recognition, securing a position among the top hundred International Contemporary Artists.

The engagement of a few faculty in research projects funded by the A. K. Dasgupta Centre for Planning and Development, Viswa Bharati, highlights their commitment to address critical social issues and offer insightful policy recommendations. The college has signed MOUs and Academic Linkages with other institutions to

strengthen academic ties, facilitating faculty exchange and resource sharing. Select faculty members contribute to democratizing education by creating course content for IGNOU and NSOU and developing MOOCs on the SWAYAM platform, heralding a new era of accessible learning. Faculty members also serve as Ph.D. supervisors, University Board of Studies members, and Guest Faculty across universities, enriching academic discourse beyond the institution. Additionally, groundbreaking research by a faculty member has led to the acquisition of a patent from the Government of India.

The college's NSS units exemplify dynamism, driving impactful initiatives within the local community and demonstrating a steadfast dedication to social responsibility. Through its quarterly e-newsletter, the college highlights achievements and initiatives, fostering a sense of community pride among stakeholders.

Infrastructure and Learning Resources

The college provides a nurturing and secure learning environment within a 0.66-acre campus. It features 31 operational classrooms, ICT-enabled classrooms, Commerce and Geography Laboratories, a library, office spaces, a canteen, common rooms, a reprography room, a sick room, and other essential facilities. A spacious, sound-proof, and air-conditioned auditorium and the versatile Aurobindo Hall cater to various academic and cultural events. Gender-specific common rooms and indoor game facilities promote student relaxation and well-being. A water purifier ensures a continuous supply of clean drinking water, while 31 CCTV cameras enhance campus security.

The college continuously updates its IT facilities, maintaining both private and BSNL broadband with Wi-Fi support. The institution's website is regularly updated to provide stakeholders with current information. Solar panels contribute to environmental sustainability, while waste bins, marked for degradable and non-degradable waste, support effective waste management practices, including daily collection by local municipality vans. The college also practices rainwater harvesting for gardening purposes.

In support of inclusivity, the college has installed a ramp with railings and a special toilet for differently-abled students, alongside a **sanitary napkin disposal machine** donated by the Lions Club of Chetna in association with Lions Club of Chakdah Block, Nadia, West Bengal. Fire safety is ensured with six strategically placed fire extinguishers. Additional amenities include a generator for uninterrupted power supply and a dedicated two-wheeler stand. A serene garden with a lotus-filled water body enhances the campus's visual appeal. The IGNOU Study Centre (Code 28150) affiliated with the college enables higher education through distance learning, empowering many students. The administration maintains and enhances infrastructure to create a conducive learning environment. The library, partially automated with SOUL software since 2012, offers efficient resource management and 24/7 server access, alongside orientation programs for new students.

All student-related activities, from registration to issuance of ID cards, and fee collections, are processed online, while administrative tasks are executed using computer software, ensuring efficient governance. Financial operations are streamlined through Infonetics Pvt. Ltd., which manages accounts and processes salary payments via the WBIFMS portal, aligning with e-governance practices. The college website serves as a comprehensive information repository.

Student Support and Progression

Student support and progression are crucial for collegiate success, promoting retention, academic excellence,

personal growth, diversity, and career opportunities. Over the past five years, the college has prioritized government-funded scholarships, especially the Kanyashree Prakalpa, by the Government of West Bengal, aiding underprivileged female students to pursue higher education and vocational training while addressing school dropouts and child marriage. The programme offers annual scholarships (K1) and one-time grants (K2). Additionally, the Aikyashree Scholarship supports minority students through various schemes, benefiting an average of 623 students annually, with a significant focus on female students.

The college also emphasizes capacity development and skill enhancement. The IQAC and Career Counselling and Placement Cell (CCPC) organized a five-day "Skill Development Workshop" for fifth-semester students, covering internet usage, computer skills, English communication, and Bengali oratory, with assessments and certificates awarded. A Career Awareness Programme offered strategic career insights, while the Students' Week Programme, led by NSS units, highlighted yoga and meditation's benefits for stress management.

The college maintains a zero-tolerance policy against ragging and sexual harassment, ensuring a safe and respectful campus. Over five years, anti-ragging and gender sensitization programmes have been organized by the Anti-Ragging Cell, Women Cell, ICC, and Anti-Sexual Harassment Cell. The college's anti-ragging and gender policies ensure timely grievance redressal through dedicated committees.

Committed to promote sports, the college hosted annual sports meet and participated in inter-college cricket championships organized by The University of Burdwan. Exceptional performers were honoured with medals and certificates, which served as inspiring accolades to motivate all participants. Cultural events organized by the Cultural Committee and Teachers' Council, such as Independence Day, Partition Horror Remembrance Day, Saraswati Puja, Teachers' Day, Sukanta Bhattacharya's Birthday, College Foundation Day, Netaji's Birthday, Republic Day, International Mother Language Day, Kaji Nazrul Islam's Birthday, Rabindra Jayanti, Women's' Day, and Students' Week, foster a sense of unity and creativity. The college's e-magazine, 'Anwesh', reflects the collaborative spirit of the institution. The Alumni Association is in its early stages, with efforts underway for formal registration.

Governance, Leadership and Management

The institution's governance and leadership harmoniously align with its vision and mission, fostering a participative, inclusive, and decentralized decision-making process through the Governing Body, IQAC, Teachers' Council, various sub-committees, and non-teaching staff. Students' voices are integral to policy formation, and the Principal's exemplary leadership ensures a collaborative work culture. Following directives from the Higher Education Department and the affiliating university, the college charts a progressive path for academic advancement. Embracing a decentralized management ethos, power is delegated to various sub-committees with specific responsibilities outlined by the college organogram. The bursar oversees the college's finances, ensuring transparency and accountability.

The college's strategic plan prioritizes holistic development through enhanced infrastructure, technological integration, industry partnerships, career counselling, community engagement, faculty development, research

culture, library automation, add-on courses, alumni engagement, and green initiatives, aligning with its mission for holistic development.

Records of staff attendance, class schedules, examination duties, and participation in diverse events are meticulously maintained. This monitoring aids in effective performance evaluation and adherence to promotion criteria set by the Career Advancement Scheme (CAS) mandated by the Government of West Bengal. Promotions of SACTs and non-teaching staff follow specific guidelines outlined in government orders and memorandums.

The college prioritizes staff welfare through initiatives like the GSLI scheme, Cooperative Credit Society membership, and healthcare benefit schemes like the West Bengal Health Scheme and 'Swasthya Sathi.' Recreational facilities enhance the work environment. Financial assistance during salary delays and compassionate support during crises demonstrate solidarity.

Government funds are strategically allocated for infrastructure and academic development. Upon receiving funds, the college issues tender invitations online, assigns tasks to chosen vendors, preserves utilization certificates, and ensures optimal fund utilization under the oversight of the Governing Body.

The IQAC thoroughly examines student feedback, faculty inputs, and best practices from other institutions. By regularly convening meetings with its members, it crafts strategic action plans to elevate the college's internal quality and achieve academic excellence. The college's ISO 9001:2015 certification, add-on courses, MOUs and academic linkages, 'Talk of the Month' programme, and vibrant research ecosystem underscore its commitment to excellence and innovation.

Institutional Values and Best Practices

During the observation of the Independence Day on 15th August and the Republic Day on 26th January, after the flag hoisting ceremony, the speeches of the Head of the institution and others aim to shed light on the importance of values, duties and responsibilities that a responsible Indian citizen must carry out. During this particular year (2022-23), as per the instruction of the UGC, Partition Horror Remembrance Day was observed during 14th August (2022).

The college also celebrates occasions such as International Women's Day and International Vernacular Day to raise awareness levels among students about the relevance of such commemorative days in our life. International Yoga Day was celebrated (on 21st June) in the college by the NSS Units 1 and 2 with active participation of staff and students.

Practice:01

Title: Talk of the Month

The Context: The practice is guided by an endeavour to cultivate academic excellence among the faculty members.

The Practice: Each faculty member delivers a lecture every month on multidisciplinary/popular subjects. Faculty members, non-teaching staff and students are engaged in the activity.

The Evidence of Success: Growing participation among teachers, non-teaching staff and students, especially in the interactive sessions; exchange of ideas enriching and igniting minds.

Practice:02

Title: Reaching out to the Neighbours

The Context: As a significant section of our students come from the neighbouring villages and jute mill areas, we reach out to those areas for community service.

The Practice: We have organized, through the Units of NSS, outreach and extension activities in the villages of Bighati Gram Panchayat in the form of general health awareness campaign, health check-up camp and literacy drive.

The Evidence of Success: We are receiving requests for more of such camps and campaigns and we are encouraged for planning such extension activities on larger scale.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KABI SUKANTA MAHAVIDYALAYA
Address	Bhadreswar, P.O - Angus
City	Bhadreswar
State	West Bengal
Pin	712221
Website	www.ksmv.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Md. Salauddin Khan	033-26336184	9474553046	-	sukantacollege@gmail.com
IQAC / CIQA coordinator	Indrajit Chattopadhyay	033-26330006	9433423084	-	endroenglish@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Burdwan	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	09-01-1991	View Document
12B of UGC	09-01-1991	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Bhadreswar, P.O - Angus	Semi-urban	0.67	2144.83

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Ba Three Year Major, Mathematics	36	HS	English,Bengali	39	0
UG	BA,Ba Three Year Major,Sociology	36	HS	English,Bengali	54	21
UG	BA,Ba Three Year Major,Political Science	36	HS	English,Bengali	75	35
UG	BA,Ba Three Year Major,English	36	HS	English	39	19
UG	BA,Ba Three Year Major,Urdu	36	HS	Hindi,Urdu	57	46
UG	BA,Ba Three Year Major,Economics	36	HS	English,Bengali	39	0
UG	BA,Ba Three Year Major,Sanskrit	36	HS	Bengali,Sanskrit	39	1
UG	BA,Ba Three Year Major,Philosophy	36	HS	English,Bengali	46	10
UG	BA,Ba Three Year Major,Education	36	HS	English,Bengali	115	63
UG	BA,Ba Three Year Major,History	36	HS	English,Bengali	91	54
UG	BA,Ba Three Year Major,Bengali	36	HS	Bengali	138	108

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UG	BA,Ba Three Year Major, Geography	36	HS	English,Bengali	39	2
UG	BCom,Bcom Three Year Major,BCom General Subject	36	HS	English,Bengali	260	15
UG	BCom,Bcom Four Year Major,Accountancy	48	HS	English,Bengali	56	3
UG	BA,Ba Four Year Major,History	48	HS	English,Bengali	72	11
UG	BA,Ba Four Year Major,Sociology	48	HS	English,Bengali	25	3
UG	BA,Ba Four Year Major,English	48	HS	English	63	28
UG	BA,Ba Four Year Major,Geography	48	HS	English,Bengali	40	18
UG	BA,Ba Four Year Major,Political Science	48	HS	English,Bengali	25	12
UG	BA,Ba Four Year Major,Bengali	48	HS	Bengali	72	7
UG	BA,Ba Four Year Major,Sanskrit	48	HS	Bengali,Sanskrit	56	2

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				7				10			
Recruited	1	0	0	1	7	0	0	7	6	3	0	9
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				27			
Recruited	0	0	0	0	0	0	0	0	9	18	0	27
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						16
Recruited	7		1		0	8
Yet to Recruit						8
Sanctioned by the Management/Society or Other Authorized Bodies						7
Recruited	6		1		0	7
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	5	0	0	6	3	0	15
M.Phil.	0	0	0	2	0	0	2	4	0	8
PG	0	0	0	0	0	0	7	14	0	21
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	249	0	0	0	249
	Female	304	0	0	0	304
	Others	0	0	0	0	0
Certificate / Awareness	Male	131	0	0	0	131
	Female	165	0	0	0	165
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	37	60	52	73
	Female	61	111	83	105
	Others	0	0	0	0
ST	Male	4	4	3	6
	Female	2	4	2	5
	Others	0	0	0	0
OBC	Male	43	54	23	47
	Female	64	73	39	75
	Others	0	0	0	0
General	Male	133	196	180	168
	Female	149	217	202	283
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		493	719	584	762

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>NEP has been introduced in our college as per the guidelines provided by UGC and the Affiliating University – University of Burdwan. Students have been oriented through workshop conducted by faculty members and workshop for Teachers has been organised by the college with an invited speaker as resource person. Our college is a multidisciplinary institution. Although the college has to follow the syllabus prescribed by the affiliating University (The University of Burdwan), we have integrated interdisciplinary areas of knowledge in a number of subjects such as Literature, History, Sociology, Political Science, Sanskrit, Economics and Commerce. Departments host academic activities and study trips together. We organise interdisciplinary lectures regularly to promote and exchange interdisciplinary thoughts and ideas.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>It is the Affiliating University (University of Burdwan) that constitutes the Academic Bank of Credits so that credits earned by a student could be transferred, in case of their transfer, from one affiliated college to another. All the students of the institution have been enrolled for ABC (Academic Bank of Credits) and the data have been transferred in the prescribed proforma to the Affiliating University (University of Burdwan) for further action.</p>
<p>3. Skill development:</p>	<p>The CBCS system provides for SKILL ENHANCEMENT COURSES (SEC) for every subject taught at the College both in the Honours and General courses. These courses help the students with requisite skills beyond the theoretical knowledge systems. We give emphasis on computation and communication and soft skills too by organizing Capacity Building Workshops.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>As most of our students come from Bengali Medium Schools, most of the lectures are delivered in Bengali with English as a supporting Language. But we also keep in mind the demands of our Hindi speaking students and try to supplement some of our classroom interactions in Hindi. We teach Bengali, Sanskrit, Urdu, Indian History, Philosophy as well as many English Translations of texts originally written in Indian Languages (in the English Literature syllabus). Celebrations of special days of national importance like Independence Day, Republic Day as well as</p>

	<p>commemoration of the Birth Anniversaries of poets like Rabindranath Tagore (and especially the Bengali poet, Sukanta Bhattacharya, after whom our college is named) and thinkers like Dr Radhakrishnan are organized. These occasions become opportunities for students to be aware of the beautiful and vibrant Indian Culture and tradition. The Indian Knowledge System has also been integrated in the CBCS syllabus prescribed by the UGC. In Sanskrit, for example, subjects like Self-Management in the Gita, Brahmi Script Writing, Ethical, Moral and Political traditions of India, Environmental Awareness in Sanskrit Literature, Art of Balanced Living are being taught for understanding and internalization of Indian Knowledge System.</p>
5. Focus on Outcome based education (OBE):	<p>Our institution follows the syllabus and course goals of the affiliating university (University of Burdwan) which plans each part of educational system around goal and outcome. Programme outcomes, programme specific outcomes and course outcomes for all programmes offered by the institution are stated, displayed and communicated to teachers and students. The process of continual internal assessment is an integral part of the CBCS in which the curriculum is presently being delivered (NEP is going to be implemented from 2023-24 session starting in July 2024). Apart from that students, are put through departmental seminars , viva-voce etc. to check their competence, performance and they are accordingly prepared for the optimum outcome.</p>
6. Distance education/online education:	<p>Since 2015, the college runs a study centre of Indira Gandhi National Open University (Code 28150), catering to an ever growing number of students who are provided with an alternative scope to continue their pursuit of higher education. After the COVID pandemic situation is over, the teaching-learning process has come back to offline/classroom mode but we are continuing some online tests/assignments to keep students tuned with the alternative modes of teaching-learning. Our faculty members have prepared study materials (SLM) for open universities and completed MOOC modules under SWAYAM.</p>

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, Electoral Literacy Club (ELC) has been set up in the College. ELC was formed on 17th December 2023 with the avowed purpose of inculcating electoral and democratic awareness among the college students through interesting activities and hands-on experience, sensitizing them to their electoral rights and familiarizing them with the electoral process of registration and voting. Vision: Building a platform for disseminating socio-political values and principles anchored in the practice of active democratic citizenship and for educating the youth about the necessity and pragmatics of electoral participation. Objectives: 1) Making the youth familiar with voter registration, electoral process and related matters through hands-on experience. 2) Educating the targeted population about the efficacy of EVM and VVPAT and about the integrity of the electoral process using EVMs. 3) Mobilizing the capacity of the ELC members for conducting electoral literacy in communities. 4) Inculcate the culture of electoral participation and help enhance the informed and ethical voting following the motto 'Every vote counts' and 'No Voter to be left behind'.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>The committee for the ELC has been formed with Dr. Md Salauddin Khan, the Principal, as the Chairman, Smt Saheli Naik, Assistant Professor, Department of Political Science, as the Nodal Officer, and Mr Saket Choudhury, SACT, Department of Sociology, as Students' Coordinator. The ELC scrupulously maintains its representative character through inducting SC, ST and OBC students including those from minority communities and also through encouraging women's participation.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Among the general activities conducted by the ELC are: 1. To generate and strengthen the ELC resources 2. To facilitate the students not registered as voters 3. To encourage and help students participate in voter awareness campaigns.</p>
<p>4. Any socially relevant projects/initiatives taken by</p>	<p>1. The college conducted an awareness seminar titled</p>

<p>College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>“Students’ Awareness of Electoral Rights” on 19th December 2023 in collaboration with ELC. The venue of the programme was Aurobindo Hall at the First Floor. 2.The college also observed the National Voters’ Day on 25th January 2024 through active participation of the ELC members.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The college observed National Voters’ Day to encourage young/new voters to take part in the electoral process. Our college is a venue, as per the decision of the district administration, of enrolment and correction in the electoral list. ELC keenly observes that all our students who vote in our college centre (per the decision of the district administration) are enrolled and participate in the electoral process.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1423	1643	1507	1481	1165

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 46

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
44	45	44	18	17

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
14.72	16.40	12.49	20.51	18.68

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

In adherence to the curriculum design set by The University of Burdwan, the college finds itself aligned with the New Education Policy implemented by the Government of India, while also ensuring compliance with the Choice Based Credit System. Within this framework, a crucial role is played by esteemed faculty members, who, as members of the university's Board of Studies for various subjects, have been instrumental in crafting the course structure, detailed syllabi, and learning objectives to ensure holistic student development.

At the beginning of each academic session, the Academic Council is tasked with the detailed planning of the academic calendar, which is subsequently uploaded to the college website. This calendar encompasses significant academic events and schedules, including activity days, working days, teaching days, holidays. This systematic documentation supports continuous internal evaluation and ongoing refinement within the institution.

Departments hold preparatory meetings to devise lesson plans before each semester begins, fostering collaborative discussions and innovative approaches to teaching. The routine committee ensures the effective implementation of the curriculum by structuring semester routines, maintaining a dynamic and responsive educational environment.

Faculty members deliver lectures using a blend of traditional chalk-and-talk methods and ICT-enabled classes, supplemented by invited special lectures and seminars. This multifaceted teaching approach caters to diverse learning styles, providing an engaging educational experience. Study materials, prepared by faculty members, are made accessible to students via the college website and Departmental Whatsapp groups supporting independent learning and revision.

Regular class tests, internal examinations, and continuous assessments in practical classes are conducted to evaluate students' academic progress continuously. This comprehensive evaluation framework offers valuable feedback, fostering a culture of self-reflection and improvement. Special mentoring classes are organized for slow learners, offering tailored support to help them overcome academic challenges and enhance their learning experience.

The college's central library is a crucial academic resource, housing an extensive collection of books and offering INFLIBNET membership, granting access to a wide array of digital resources. Departments further enrich this academic environment by curating seminar libraries with specialized materials. To meet students' evolving needs, the college regularly purchases new books, supported by allocated funds, ensuring the library remains a dynamic learning hub.

The college demonstrates academic flexibility by offering various 'Add-on Courses' and organizing career counselling workshops through the Career Counselling and Placement Cell in collaboration with IQAC. These initiatives aim to enhance students' versatility and adaptability across diverse career paths, equipping them with the skills and knowledge necessary for success in their professional journeys. Through these comprehensive educational strategies and resources, the college fosters an environment conducive to intellectual growth and academic achievement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 17

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 4.1

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
153	143	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The institution is dedicated to enhance students' educational experiences through various initiatives, creating a holistic learning environment. Classroom syllabi incorporate discussions on sustainable environmental practices, gender sensitization, and human values to ensure these essential issues are ingrained in students' education.

Despite the COVID-19 pandemic challenges, the college has proactively launched outreach programmes through its NSS units in neighbouring villages and organized blood donation camp in collaboration with local state hospitals. These initiatives provide students with practical experiences that enhance academic learning and foster empathy, compassion, civic responsibility, and profound understanding of societal issues. Some of these impactful outreach programmes include:

- **Literacy Drive:** Educational materials such as books, colour pencils, pens, and workbooks were distributed to children from economically and socially disadvantaged groups in neighbouring villages.
- **Cleanliness Drive:** Essential hygiene items like masks, soaps, and sanitizers were distributed to residents of neighbouring villages. Community members were educated on regular handwashing practices and encouraged to construct covered toilets for hygienic living conditions.

- **Health Awareness Drive:** In collaboration with healthcare professionals from P.G. Hospital in Kolkata, Lions Club (Chakdah Block), and the NGO 'Chinsua Aaloy Feera,' a comprehensive health awareness campaign was conducted in Dhitara village under Bigati Gram Panchayat. Free health check-ups covered eye and dental issues and screenings for body weight, blood glucose levels, blood pressure, and echocardiograms. Residents were also educated on posthumous eye donation.
- **Social Awareness Drive:** Students participated in campaigns promoting mosquito net adoption to prevent vector-borne diseases like malaria and dengue, road safety measures, and water conservation efforts, showcasing their commitment to community well-being.

During this time span, the college has spearheaded transformative gender sensitization initiatives under the guidance of the Women Cell, ICC, and Anti-Sexual Harassment Cell. These programmes aim to raise awareness, challenge stereotypes, and promote empathy, creating a campus environment where everyone feels safe, valued, and respected. Highlights include:

- A debate competition on the safety of girl children within families (9th October 2018).
- An essay writing competition on the significance of Women's Day amid domestic violence (12th March 2019).
- An awareness programme empowering female students with knowledge of their constitutional rights and how to address abusive behaviour and sexual harassment (3rd September 2019).
- A cultural programme discussing gender-sensitive issues (9th March 2020).
- A seminar titled "Violence against Women" (4th March 2023).
- A workshop on self-defense for female students (9th March 2023).
- An awareness programme fostering dialogue on sexual abuse and gender harassment (13th March 2023).

As part of the Students' Week celebration initiated by the West Bengal Government, the NSS units organized Environment Awareness Programs featuring talks by faculty on environmental rejuvenation. The Department of Geography observed World Earth Day, emphasizing global environmental stewardship.

In academia, the R&D Cell, in collaboration with the IQAC, hosted an online international seminar themed "Entrepreneurship, Growth & Competitiveness" in August 2023, focusing on corporate ethics and entrepreneurial dynamics. The IQAC organised a Webinar to spread awareness about Intellectual Property Rights (IPR) through India's National Intellectual Property Awareness Mission, empowering stakeholders with knowledge about IPR to foster innovation and creativity.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 37.95

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 540

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 49.99

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
493	719	584	762	618

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1300	1300	1300	1274	1179

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 43.62

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
213	299	202	300	190

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
583	547	583	571	476

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

<p>2.2.1</p> <p>Student – Full time Teacher Ratio (Data for the latest completed academic year)</p> <p>Response: 32.34</p>

2.3 Teaching- Learning Process

<p>2.3.1</p> <p>Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process</p>

Response:

Prompted by the pandemic-induced closure of academic institutions, the college swiftly shifted to online teaching, learning, and evaluation processes. Targeted capacity-building programmes, led by the IQAC and Teachers' Council, were organized to enhance faculty members' proficiency in online teaching. Study materials were seamlessly uploaded to the college website and departmental Whatsapp groups ensuring convenient student access. Online classes were thoughtfully scheduled beyond regular hours, accommodating students' work commitments. The college successfully developed an online portal for conducting and managing internal tests and semester-end online university examinations. Over time, numerous faculty members refined their technical skills, resulting in a surge in the **utilization of ICT-enabled tools during classes**. Innovative teaching methods have become the hallmark of today's classrooms, where teachers harness the power of technology to engage and inspire their students. Teachers craft **dynamic presentations in PowerPoint** slides and deliver them using overhead projectors, transforming traditional lectures into visually captivating experiences.

Moreover, a few teachers go the extra mile by incorporating documentary movies into their lessons, offering students a vivid and immersive exploration of critical topics. These cinematic journeys catalyze deeper understanding, sparking curiosity and igniting a passion for learning. This transformation significantly enhanced the attractiveness of lectures and fostered greater student engagement.

Student-centric learning is actively fostered by the college through various approaches:

- 1. Experiential Learning:** Educational excursions, field surveys, and industry visits are organized to provide hands-on experiences relevant to students' fields of study.
- 2. Participative Learning:** Group discussions, debates, and peer teaching sessions are encouraged to promote collaboration, critical thinking, communication skills, and deeper subject understanding.
- 3. Problem-Solving Methodologies:** Projects/assignments requiring problem identification, data analysis, and solution proposal are assigned, fostering independent thinking and creativity.

The organization of **invited lectures** by select college departments, featuring distinguished resource persons from renowned institutions, serves as beacons of enlightenment in the academic landscape. These sessions transcend the limitations of conventional learning, bestowing upon students a wealth of invaluable insights and perspectives that extend far beyond the pages of their textbooks.

Additionally, **online national-level essay and quiz competitions** were held, drawing enthusiastic participation from students across the nation. Special certificates of appreciation were awarded to the top ten participants, adjudicated by experienced teachers from outside the college, thus nurturing a culture of excellence and collaboration.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 90.32

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
48	48	48	21	21

File Description

Document

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 10.12

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	2	0	1	13

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The internal assessment mechanism of the college ensures transparency and robustness. Timely assessments align with the academic calendar, with schedules and notices disseminated via classes, notice boards, departmental Whatsapp groups, and the college website. Under the guidance of the CBCS Committee, teachers promptly assist students in understanding raised queries, swiftly rectify any tabulation errors, and ensure accurate data submission to the university, exemplifying their dedication to academic excellence.

Following The University of Burdwan's results announcement, the CBCS committee, under the leadership of the convener, expeditiously addresses and rectifies the majority of complaints regarding the examination. Errors in results, encompassing discrepancies in marks from internal assessments, attendance records, and biodata, are swiftly corrected and handled for subsequent submission to the university with assistance from non-teaching staff. Every staff member involved is directed to demonstrate due care and cooperation, ensuring prompt resolution of student grievances within their respective domains. In instances where required, candidates can submit pertinent records to the Controller of Examinations, either individually or through their parents, for expedited resolution. The Controller of Examinations maintains transparent and open lines of communication with the university administration, ensuring swift addressing of any inquiries, clarifications, or doubts that may arise. This proactive approach facilitates the efficient resolution of student concerns, fostering a supportive and responsive academic environment.

In grievances about university-level end-semester examinations, the college promptly communicates these concerns to the university authority. Students dissatisfied with their results can request a review of their answer scripts, as mandated by the university, upon payment of the designated fee. In adherence to Right to Information regulations, the university provides students with photocopies of their answer sheets

and implements necessary measures for redressal. This transparent process ensures accountability and fairness, fostering trust and confidence in the examination system.

The college's active Grievance Redressal Cell stands as a beacon of support, with extensive awareness campaigns ensuring students are well-acquainted with its functions. Initiated during prior reaccreditation cycles, this cell embodies the college's commitment to address and resolve student concerns. Despite the absence of reported grievances, the committee remains proactive and enthusiastic in its approach. This vigilant stance ensures that students' voices are heard and their grievances promptly addressed, fostering a supportive and responsive academic environment.

The college has taken proactive steps to facilitate the confidential submission of grievances by installing a designated drop box adjacent to the Principal's room. During the pandemic, when the college was closed in adherence to COVID protocols, no meetings of the Grievance Redressal Cell were convened due to the absence of reported grievances from students. Despite the lack of reported grievances, the college recognizes the importance of fostering open communication and understanding with students. Thus, it is imperative to organize more face-to-face and coordination meetings regularly. These meetings serve not only to encourage students to voice their concerns but also to ensure a proactive approach to grievance resolution, thereby promoting an inclusive academic environment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Faculty members of each department meticulously craft Programme Outcomes (POs) and Course Outcomes (COs) for various subjects taught in the college, disseminate them to students during orientation sessions, and showcase them on the college website for transparency and accessibility.

By prominently stating and displaying POs and COs on the website, the institution empowers students to make informed decisions about its academic pursuits. Prospective students can easily access this information to gain insights into the knowledge, skills, and competencies they can expect to acquire upon completion of a particular programme. This transparency fosters trust and confidence in the institution's educational offerings, attracting students aligned with its academic goals and values.

Furthermore, the clear articulation of POs and COs serves as a guiding framework for faculty members in designing lecture contents, instructional strategies, and assessment methods. Faculty members can align

their teaching practices with the intended learning outcomes, ensuring that course content and activities are relevant, engaging, and conducive to achieving the desired learning objectives.

Additionally, displaying POs and COs on the website facilitates communication and collaboration among various stakeholders, including students, faculty, and administrators. Students can refer to these outcomes to track their progress, set learning goals, and seek support when needed. Faculty members can use them to assess student performance, provide feedback, and make data-driven decisions to improve instructional practices. Administrators can utilize them to evaluate programme effectiveness, identify areas for enhancement, and ensure continuous improvement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

In evaluating the attainment of Programme Outcomes (POs) and Course Outcomes (COs), a comprehensive and systematic approach is employed to ensure a thorough assessment of student learning. One method utilized in assessing COs is the analysis of student performance data. This includes grades, scores, and other quantitative measures obtained from assessments conducted throughout the academic year. Apart from that, the grade attained in the semester-end university examination is a crucial indicator of course outcomes, while students' placement in the job market serves as a measure of programme effectiveness. Following semester examination results, departments convene to assess student progress and devise strategies to address any problem.

In assessing the critical thinking ability of students within a course outcome, assignments or projects are strategically designed to challenge their analytical skills. For instance, students are tasked with examining a dataset to discern intricate cause-and-effect relationships among various variables. This exercise not only demands proficiency in data analysis but also necessitates the application of logical reasoning. By delving into the complexities of the data, students are compelled to formulate cogent interpretations and draw insightful conclusions. Furthermore, they are prompted to synthesize their findings into actionable policy recommendations, demonstrating their practical and solution-oriented thinking capacity. Through such assignments, students showcase their proficiency in critical analysis and develop invaluable skills essential for navigating real-world challenges in their academic and professional endeavours.

Moreover, qualitative feedback from faculty members plays a significant role in evaluating POs and COs. Faculty members provide valuable insights into students' strengths, weaknesses, and areas for

improvement based on their observations and interactions with students in the classroom.

Furthermore, student feedback and satisfaction surveys offer another perspective on the attainment of POs and COs. By soliciting student feedback about their learning experiences, instructors can gauge the effectiveness of instructional methods, course materials, and assessment strategies in facilitating learning and achieving desired outcomes. For instance, survey responses indicating high levels of satisfaction with a course may suggest that students have successfully achieved the intended outcomes.

The meticulous process of assessing POs and COs is a cornerstone of the college's dedication to academic excellence and ongoing enhancement of educational provisions. Through continuous improvement initiatives guided by assessment data, the college remains steadfast in fostering an environment conducive to the holistic growth of students.

Ensuring the effectiveness of the teaching-learning cycle hinges on the crucial identification of students' knowledge gaps. This process is deemed paramount as it paves the way for enhancing education to a level that is both improved and accessible. This journey toward educational enrichment unfolds through a systematic progression of four essential steps: exploration, explanation, elaboration, and evaluation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 73.5

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
191	415	268	137	118

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
389	420	276	237	214

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.47

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.2

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
.20	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Indian Knowledge System (IKS) integrates India's ancient knowledge and modern science to address contemporary challenges and promote holistic social development. Kabi Sukanta Mahavidyalaya highly values knowledge creation, dissemination, and application, reflected in its curriculum and teaching methodologies. Faculty members at the college illuminate India's rich cultural heritage through university-aligned syllabi. For instance, the Department of English introduces students to Indian aesthetics, religious dimensions, social philosophy, and governance through classic texts such as Abhijnanashakuntalam, Mrichhakatikam, Kadambari, and the Sabhaparvan of the Mahabharata, as well as Bharata's Natyashastra. The Department of Bengali offers insights into the History of Bengali Literature, covering works like Charjagiti, SrikrishnaKirtan, Mansamangal, Chandimangal, Dharmamangal, Baishnabpadabali, Shaktopadabali, and excerpts from the Ramayana. The Departments of Sanskrit and Philosophy emphasize 'Self-Management' from texts like the Srimadbhagavadgita, Vedas, and Puranas, underscoring Yoga's role in physical and mental well-being.

Thanks to the proactive endeavors of the college's R&D Cell in collaboration with the IQAC, faculty members have published scholarly articles in the multidisciplinary, multilingual, peer-reviewed series "Bhav o Bhawna: Multidisciplinary Research Horizons" by an international publisher. This collaboration has also catalyzed internal and external multidisciplinary research through MOUs and academic linkages. The R&D Cell and IQAC organized seminars and Professional Development Programmes (PDP) focusing on gender sensitization, entrepreneurship, MOOC creation, and digital resource utilization, fostering knowledge creation. Faculty research is featured in reputable journals indexed in UGC CARE, Scopus, ABDC, and Web of Science, and many have authored or edited books, contributing significantly to academic discourse. Additionally, faculty members actively share knowledge as invited speakers at various prestigious platforms, both domestically and internationally, including universities, seminars, conferences, workshops, FDPs, and even All India Radio. Some faculty members are engaged in research projects funded by the A. K. Dasgupta Centre for Planning and Development, Visva Bharati, addressing critical social issues and providing policy recommendations. Others create course content for IGNOU and NSOU, develop e-contents for MOOCs on platforms like SWAYAM and SWAYAM PRABHA, and serve as Ph.D. supervisors and University Board of Studies members. One faculty member has achieved significant recognition for pioneering research, resulting in a patent from the Government of India. Another faculty member has gained international acclaim as one of the top hundred International Contemporary Artists, with her work featured in prestigious publications like 'Startale' and 'TobuOviman' magazines.

Despite the absence of a dedicated IPR cell or incubation centre, the college's IQAC, along with the R&D Cell, organized an Intellectual Property Rights (IPR) Awareness Programme. This initiative involved the college community in the National Intellectual Property Awareness Mission, commemorating India's 75th anniversary of independence, 'Azadi Ka Amrit Mahotsav.'

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 9

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	2	2	0	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.26

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
21	17	15	04	01

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.28

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
34	13	12	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

By engaging in extension activities within their neighborhood communities, students contribute positively to local development and gain valuable insights into social issues. Guided by the unwavering commitment of the NSS units, the college has been at the forefront of numerous outreach endeavours, apart from the special camps organized in the adopted villages, Gourangapur and Santhalpara, illuminating pathways towards social progress. Despite the upheavals wrought by the unprecedented COVID-19 pandemic, college's commitment to community service remained resolute.

During this third cycle of NAAC accreditation, the NSS units organized a symphony of impactful initiatives, each resonating with the pulse of societal needs:

- Recognizing educational disparities, they launched a tailored literacy campaign for first-generation learners, distributing essential educational materials like books, colour pencils, pens, and workbooks in adopted villages.
- After the second wave of COVID-19, a swift cleanliness campaign was organized, emphasizing hand hygiene and promoting the construction of covered toilets for hygienic living.
- In a harmonious partnership with healthcare professionals and NGOs, a sweeping health

awareness initiative unfolded in the nearby Dhitara village under Bigati Gram Panchayat, offering complimentary check-ups and screenings, prioritizing eye and dental care, coupled with insightful education on disease prevention while also enlightening residents on the altruistic virtue of posthumous eye donation for the betterment of society.

- A dynamic social awareness campaign blossomed, with vibrant banners adorning the locality, echoing advocacy. Students fervently embraced this noble cause. Key initiatives included:

1. **Promoting mosquito net adoption to fend off vector-borne diseases like malaria and dengue,**
2. **Instilling responsible driving habits through the "Safe Drive, Safe Life" campaign,**
3. **Educating about water conservation amidst global concerns, and**
4. **Advocating against drug and liquor addiction for healthier living.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Nil

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 4

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	0	0	0

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 27

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

- Spanning 0.66 acres, the college features 31 operational classrooms and designated spaces for various facilities such as the library, office, canteen, common rooms, reprography room, sick room, ICT-enabled classrooms, Commerce and Geography Laboratories, enriching students' learning experience.
- College possesses one spacious auditorium hall, which is sound-proof, air-conditioned, and fully equipped with modern amenities, serves as a venue for diverse events and presentations. Additionally, the presence of 'Aurobindo Hall,' a sizeable smart classroom, not only facilitates academic endeavours but also serves as a vibrant platform for hosting various cultural programmes.
- Within the college, separate common rooms cater to both genders, while indoor game facilities provide avenues for student relaxation and recreation.
- A strategically placed water purifier machine ensures a ready supply of pure, cool drinking water to cater to the hydration needs of all stakeholders within the college. Additionally, another water purifier machine is thoughtfully installed in the Teachers' room, further prioritizing the well-being and convenience of the faculty members.
- With careful planning, the college has strategically positioned 31 CCTV cameras throughout the premises to safeguard security, granting administrative access for vigilant monitoring.
- An upgraded Wi-Fi facility enhances connectivity, benefiting administration, faculty, and students alike.
- The partially computerized library leverages SOUL software to streamline resource management and enhance accessibility for both faculty and students, optimizing the library experience for all users.
- Solar panels installed on campus provide an eco-friendly alternative energy source, contributing to environmental sustainability.

- Numerous waste bins are placed throughout the campus to facilitate waste management and promote cleanliness.
- The institution practices rainwater preservation for gardening, exemplifying its commitment to water conservation and sustainable water usage.
- In a visionary move, the institution has embraced progress by installing a sanitary napkin destruction machine generously donated by Lions Club of Calcutta Chetna. This initiative stands as a testament to its unwavering commitment to champion menstrual hygiene and elevate waste management standards.
- Within the campus, a thoughtfully constructed ramp with sturdy railings ensures accessibility for differently abled students, embodying inclusivity and fostering a supportive learning environment.
- Within the newly constructed portion of the college building, a ‘special toilet’ for differently abled students stands as a symbol of inclusivity and accessibility.
- There are six fire extinguishers in the college; three are placed in the college library, two in the college office, and one in the Geography Department, ensuring fire protection and preventing catastrophic damage to property and even loss of life.
- The college is equipped with essential amenities, including a generator for uninterrupted power supply, and a dedicated two-wheeler stand, underscoring its commitment to providing convenience and support to its students and staff.
- Within the college premises, there is a charming garden, enveloped by various plants and featuring a serene water body filled with delicate lotus flowers, which adds to the visual appeal of the campus.

The administration diligently focuses on regularly maintaining and enhancing infrastructural facilities, ensuring a nurturing and conducive learning environment for all.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 8.01

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	4.03	2.60

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college library underwent partial automation with the implementation of the Integrated Library Management System, specifically the SOUL software, in 2012. This transition facilitated various activities such as book barcoding, cataloguing, and online access to the library catalogue (WEB-OPAC). With a barcode-based circulation system already in place, the library ensures efficient management of resources. Providing uninterrupted access, the server operates 24/7 with a 99.9% uptime guarantee, alongside a round-the-clock OPAC search facility. Additionally, the library conducts orientation programs for new students, acquainting them with the diverse mechanisms and resources available to support their academic journey. Through subscription to e-resources like NLIST, the library enriches its offerings, further enhancing the learning experience for students and faculty alike.

Name of ILMS software: SOUL (2012)

Nature of automation: (fully or partially): Partially

Year of Automation: 2012 (SOUL)

Subscription to e-resources: Yes (NLIST)

Since 2014, the institution has enriched its academic resources by subscribing to e-resources, including e-

journals and e-books, through the N-LIST programme under the e-Shodh Sindhu Consortium, INFLIBNET centre. With access to over 6000 journals and more than 1,99,500 e-books, students and faculty benefit from an extensive repository of scholarly materials. Furthermore, facilitating remote access to electronic resources via NLIST, granting access to university syllabi, past university examination papers, and more via the library's website, enriches the educational journey and cultivates extensive research and learning prospects for all users.

The College has subscribed to the following periodicals and magazines and newspapers:

- Yojana
- Appointment & Career News
- Bhraman
- Competition Success
- Desh
- Employment News
- General Knowledge Today
- Karmakshetra
- Pesha Probesh
- Safalya

Over the past five years, the library witnessed a total of 7161 physical visits, while 157 users utilized e-access services during this duration, reflecting a diverse engagement with the library's resources across both physical and digital platforms.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

A plethora of IT facilities are made available within the institution, meticulously updated at regular intervals:

- All student-related activities, ranging from university registration to the issuance of computerized

identity cards, form fill-ups for examinations, and the dissemination of admit cards and mark sheets, are seamlessly processed online.

- Official tasks, including the preparation of textual documents such as notices, letters, and account statements, are adeptly executed using appropriate computer software.
- Online correspondence with government and university departments is facilitated through email, streamlining administrative communication channels.
- The college website serves as a comprehensive repository of information, featuring general college details, issued notices, updates on students' affairs such as admissions and university examinations, NAAC-related insights, faculty profiles, infrastructure highlights, and support services.
- Robust internet access is extended to both faculty and students, fostering a conducive learning environment.
- A user-friendly online library catalogue empowers teachers and students alike to explore a wealth of academic resources.
- Through NLIST e-resources, the college library offers access to a diverse array of electronic resources, enriching scholarly pursuits.
- The library's operational efficiency is bolstered by the adoption of the SOUL software since 2014, enhancing cataloging and management processes.
- The institution possesses a significant number of laptop and desktop units, dispersed among various departments like the Commerce Laboratory, Library, Teachers' Room, and College Office.
- Innovative smart classroom facilities, complete with interactive smart boards and modern audio-visual systems, amplify the allure of academic sessions, fostering dynamic learning experiences.
- Day-to-day administrative functions are seamlessly facilitated through software applications, simplifying tasks such as online fee collection for students, thereby minimizing time and administrative burdens.
- Transparent procurement processes are upheld through regular meetings of the Purchase Committee, ensuring equitable disbursement of tenders and work orders.
- The college administration demonstrates a commitment to security and surveillance with the recent installation of thirty-one modern CCTV cameras, providing the administrative head with convenient access to monitor campus activities.
- Financial operations are streamlined through Infonetics Pvt. Ltd., overseeing the maintenance of accounts and facilitating the submission of payment bills and disbursement of employee salaries through the WBIFMS portal of the Government of West Bengal, aligning salary payment

processes with the broader framework of e-governance.

Driven by a relentless pursuit of excellence, the institution consistently endeavours to enhance its infrastructure and educational offerings, prioritizing the holistic well-being of both students and staff members alike.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 40.66

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 35

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 77.02

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
13.28	11.45	8.56	17.63	12.85

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 37.01

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
715	579	517	679	182

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 2.42

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
32	3	0	0	0

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
418	408	265	181	172

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.07

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
30	10	4	8	10

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Kabi Sukanta Mahavidyalaya is in its nascent stage, poised to blossom into a vibrant community of past students, eager to contribute to its growth. Although the association hasn't achieved formal registration, efforts to initiate online registration have commenced, marking an encouraging start.

In its fledgling phase, the college actively engages its alumni through an Online Alumni Registration and Feedback form available on the college website. This initiative seeks to foster connections with former students while gathering crucial insights into their college experiences. Alumni members are encouraged to reflect on their time at the college, evaluating how their courses facilitated holistic development and prepared them for their careers. Several departments of the college, boasting strong ties with their former students, have already disseminated the form among them. The feedback collected holds immense value, guiding the college's strategic development towards greater excellence and relevance.

The Alumni Association has planned to launch a series of impactful initiatives in the immediate future to enhance the holistic development of the college. Plans include donating textbooks across various subjects to enrich the college library and planting trees in the college garden to make it a greener and more environmentally conscious campus. Furthermore, a reunion programme is on the agenda, facilitating alumni connections and strengthening the association's network. This gathering will serve as a platform for sharing experiences and forging new bonds. Finally, in line with supporting students' career aspirations, the association has planned to organize a comprehensive career counselling programme. Esteemed alumni from diverse sectors will share invaluable insights into job opportunities, various job-interview preparation strategies, and future job market trends, empowering students to confidently navigate their professional journey and excel in their chosen fields.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Envisioned by Swami Vivekananda's wisdom, the college embarks on a journey where education unveils inherent perfection, ignites minds, warms hearts, and shapes purposeful lives. The college aspires to be a beacon of excellence, nurturing holistic development and empowering societal change. The college's mission is to nurture academic excellence alongside emotional well-being, preparing students for a dynamic future, fostering critical thinking and creativity, and empowering them to lead in innovation. The college instills a sense of duty for societal good, unity amidst diversity, inclusivity, environmental consciousness, and active engagement in community service, guiding students toward their holistic development.

With resplendent harmony, the institutional governance and leadership resonate profoundly with the essence of its vision and mission. The Governing Body, IQAC, the Teachers' Council, Head Clerk and Accountant stand as bastions of decision-making process, meticulously shaping the academic and administrative landscape. Students' voices echo within the halls of policy framing, reverently acknowledged and integrated. With a diverse assembly including the Principal, faculty members, non-teaching staff, and nominees from both the Government and the affiliating University, the Governing Body epitomizes a participative approach to managing the institution, fostering inclusivity and collective decision-making. Important resolutions are made in the Teachers' Council through mutual discussion and consensus. Across the vibrant canvas of college activities, myriad sub-committees—each bearing a distinct hue and purpose—works under the nurturing guidance of the Principal and IQAC. The college is fortunate to have a Principal who consistently sets the bar for exemplary leadership. Through his adept administrative skills and unceasing dedication to the college's development, he has created a work culture that is both productive and harmonious. Various sub-committees, consisting of representatives from diverse segments of the college community including faculty, non-teaching staff, and students, are entrusted with decision-making authority within their respective domains. The strategic policy suggestions offered by these sub-committees to address short-term goals as well as to foster long-term growth of the institution are minutely discussed in regular intervals in IQAC and Teachers' Council meetings, sometimes inviting the representatives of non-teaching staff and students, symbolizing the decentralized decision-making process practiced within the college.

The college is fervently embracing the mandates of the affiliating university, adhering to the New Education Policy under the CBCS system since the last academic session. Senior faculty members, serving on various University Board of Studies, have played a pivotal role in shaping the revised syllabi. The convenor of our CBCS committee has warmly welcomed and guided newly admitted students, elucidating the diverse course structure and subject options across semesters, ensuring clarity and support for their academic journey.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

An institutional perspective plan is a strategic document that outlines long-term goals, objectives, and strategies for institutional development. In alignment with directives from the Higher Education Department and the affiliating university, the college develops this plan to chart a futuristic path for academic and administrative progress. The plan is crafted by the Governing Body, Principal, IQAC, Teachers' Council, and representatives from non-teaching staff and students, ensuring it aligns with the college's vision and mission. This strategic document embodies a participative and decentralized management ethos, with power delegated to various sub-committees responsible for specific tasks, as outlined in the college organogram. Financial oversight is managed by the bursar, ensuring transparency through collaboration with the administration and the college office.

Faculty and non-teaching staff appointments at the college adhere to directives from the Higher Education Department of the Government of West Bengal and The University of Burdwan statutes. Faculty appointments on a substantive basis are executed by the West Bengal College Service Commission, ensuring a rigorous selection process. A memorandum issued on December 23, 2019, by the government of West Bengal, reappointed all previously appointed Part-Time, Contractual Whole-Time, and Guest Teachers as State-Aided College Teachers (SACT), with categorizations based on qualifications. Fresh engagement letters were issued to these teachers, and their remunerations funded by the government, with detailed service rules. The memorandum also created notional vacancies for SACTs, treated as personal and supernumerary. Temporary non-teaching staff appointments are guided by the College Management under the Governing Body's directives. Career progression for substantive teachers follows the UGC's Career Advancement Scheme (CAS), while full-time non-teaching staff adhere to regulations set by the Government of West Bengal and The University of Burdwan. The Governing Body formulates service rules for temporary non-teaching staff, overseeing all appointments and service matters.

Unveiling the College's Future Plans:

Enhancing Infrastructure: Pursue funding avenues to elevate infrastructural facilities, fostering an enriched educational environment.

Technological Advancements: Leverage technology to enhance learning experiences, create impactful e-content, and streamline administrative processes for greater efficiency.

Customized Learning Management: Develop a bespoke Learning Management System to provide a seamless and enriching learning journey for students.

Industry-Academia Synergy: Cultivate dynamic collaborations with industry partners, offering students real-world applications and internship opportunities.

Skill Enhancement: Prioritize student skill development through career counselling and job capacity-building workshops, ensuring academic and industry readiness.

Community Engagement: Strengthen community ties to facilitate practical learning opportunities and foster social responsibility through enhanced outreach programs.

Faculty Development: Encourage faculty participation in capacity-building programs to refine teaching methodologies and integrate innovative pedagogical approaches.

Research and Innovation: Foster a culture of research and innovation, encouraging faculty to publish in esteemed journals and pursue funded research projects.

Library Automation: Enhance library services through automation, integrating advanced software, and increasing academic resource subscriptions.

Diverse Course Offerings: Introduce additional Add-on Courses to broaden career prospects and provide special coaching for job opportunities.

Alumni Strengthening: Fortify the Alumni Association to foster enduring connections and support networks.

Green Initiatives: Cultivate medicinal plants in the college garden to promote environmental consciousness and sustainability.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration

- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

1. Performance Appraisal and Promotion:

The college employs a robust performance appraisal system to enhance faculty and non-teaching staff's performance, efficiency, accountability, and integrity. This system records daily attendance, class performance, examination and administrative duties, meeting attendance, participation in academic events, leave records, and involvement in organizing events. Such meticulous record-keeping aids the Principal in monitoring performance effectively. Substantive teachers and librarians' promotions follow the Career Advancement Scheme (CAS), which uses a Performance-Based Appraisal System (PBAS) and requires meeting Academic Performance Indicator (API) scores as per UGC Regulations. The evaluation involves the IQAC Coordinator, Head of Institution, Government Nominee, and subject experts appointed by the affiliating University.

Promotion under CAS adheres to guidelines regarding service length and completion of Orientation/Refresher Courses. For example, Assistant Professors with a Ph.D. at entry require four years of service for promotion, while those without require six years. Career progression for substantive teachers and librarians involves transitioning through stages with specific service duration and additional training requirements.

The Government of West Bengal's Memorandum No. 2081-Edn(CS)/10M-83/2019, outlines service conditions, leave rules, and remuneration structure for State-Aided College Teachers (SACTs), including annual remuneration increases and a retirement benefit for long-serving teachers. Temporary non-teaching staff appointments follow directives from the College Management and Governing Body, with promotions adhering to the Career Advancement Scheme and other government regulations.

1. Welfare Measures for Teaching and Non-Teaching Staff:

The college offers various welfare benefits to improve the well-being and financial stability of its staff. These include the Group Savings Linked Insurance (GSLI) scheme, Cooperative Credit Society membership for dividends and low-interest loans, and the West Bengal Health Scheme for extensive healthcare benefits, including cashless indoor treatment and reimbursement for specific medical expenses for substantive full time teachers. The Swasthya Sathi scheme provides comprehensive health coverage for SACTs and non-teaching staff. Additional benefits include recreational facilities, air-conditioned workspaces, and a Teachers' Council fund for community support and essential supplies. The college also assists new substantive teachers facing salary delays by offering interim financial support from the college fund, reimbursed upon salary disbursement. In crises, staff members often donate money to support colleagues, demonstrating strong camaraderie and mutual care. The administration also grants various types of leave generously, further supporting employee welfare.

1. Avenues for Career Development/Progression:

The New Education Policy 2020 emphasizes building a motivated and capable faculty to foster societal development. Prioritizing pedagogy-related training and skill enhancement, the college actively supports faculty and non-teaching staff in capacity-building initiatives, aiding their career progression. The Principal and IQAC Coordinator assist with the Career Advancement Scheme (CAS), recently promoting six out of eleven teachers. The college encourages participation in Faculty Induction Programmes, Refresher Courses, workshops, and conferences, granting Duty Leave for these activities. Collaborative seminars and conferences enhance faculty skills in e-content creation, Intellectual Property Rights, and digital resource utilization. The college also publishes a peer-reviewed book series and plans to launch a double-blind peer-reviewed journal to further promote research and development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshops and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 8.37

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	5	7	3	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	14	14	15

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college's commitment to growth and excellence is evident in its strategic allocation of funds. With precision and foresight, it has judiciously utilized all three installments of funds received from RUSA and is now leveraging funds from the Government of West Bengal for the vertical expansion of a new building. This approach capitalizes on every opportunity to enhance the college's infrastructure and academic offerings, demonstrating an evident dedication to continuous improvement.

The institution adheres to a transparent fund utilization policy in compliance with government regulations. Upon receiving funds, the college promptly issues tender invitations on its website and assigns the task to the chosen vendor. Once the work is completed, utilization certificates are meticulously preserved and audited. The Governing Body ensures that these funds are used to optimize the benefit of the college's benefit.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

To assess the college's teaching and learning process in promoting holistic student development and industry readiness, it's essential to examine it against emerging educational demands. Education today should go beyond mere facts, focusing on truth exploration. Teachers' roles are shifting from instructors to dynamic learning facilitators, fostering critical thinking, creativity, practical knowledge, and adaptability, ensuring students' industry readiness and overall growth.

From a teaching perspective, capacity building and adapting to change are vital. Pedagogical innovations are necessary to make classes engaging. The IQAC team meticulously analyzes student feedback, faculty suggestions, and best practices from other institutions. By regularly convening meetings with its members, including the Principal, responsible office staff, and student representatives, the team develops strategic action plans to enhance the college's internal quality for academic excellence, as mentioned below:

- The college, led by its IQAC, conducts thorough academic and administrative audits to ensure excellence and quality assurance, culminating in ISO 9001:2015 certification, highlighting its commitment to high-quality management standards.
- In response to pandemic-induced closures, the college swiftly transitioned to online teaching, guided by the IQAC and Teachers' Council. They enhanced faculty online teaching skills through capacity-building programmes, provided online study materials, and scheduled flexible classes. An online portal managed internal tests and exams, and faculty adopted ICT tools, creating engaging presentations that transformed traditional lectures.
- The college introduced add-on courses to enhance students' employability, bridging theory and practice. Proactively, the IQAC facilitated MOUs and Academic Linkages with other institutions, promoting faculty exchanges and access to specialized resources, enriching the educational experience.
- The innovative 'Talk of the Month' programme, launched by the IQAC, features monthly faculty lectures on diverse subjects, engaging students and staff and sparking creative thinking. Special mentoring classes support slow learners, helping them overcome academic challenges.

- Student-centric learning is fostered through various approaches:
 1. Experiential Learning: Organizing educational excursions, field surveys, and industry visits.
 2. Participative Learning: Encouraging group discussions, debates, and peer teaching.
 3. Problem-Solving: Assigning projects requiring data analysis and solution proposals.
- Invited lectures by distinguished experts, organized by college departments and the IQAC, provide valuable insights beyond traditional learning. The R&D Cell and IQAC host Seminars and Professional Development Programmes on topics like gender sensitization and entrepreneurship.
- The college publishes "Bhav o Bhawna: Multidisciplinary Research Horizons," a peer-reviewed edited book series showcasing faculty research, enhancing API scores for career advancement. Online national-level essay and quiz competitions, adjudicated externally, nurture excellence and collaboration.
- Strategic industry visits offer students firsthand exposure to professional environments. An interactive five-day "Skill Development Workshop" for fifth-semester students, organized by the IQAC and Career Counselling and Placement Cell, covers topics like internet usage, computer skills, and communication, with assessments and certificates awarded.
- The NSS units, in collaboration with the IQAC, organize community outreach programmes, fostering social responsibility and awareness among students. The Principal and IQAC coordinator assist faculty with Career Advancement Scheme (CAS) documentation, aiding their career progression.
- The IQAC continuously motivates faculty to present research, participate in capacity-building workshops, and publish in reputed journals, enhancing their efficiency and academic impact.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented

2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The UG syllabus that we follow incorporates Gender Studies, and its implications in Subjects like Sociology, Political Science, Philosophy, Economics & Literatures.

Over the past five academic years, the college has taken following initiatives under the guidance and coordination of the **Women Cell, ICC, and Anti-Sexual Harassment Cell:**

- **Debate Competition (on 9th October 2018):** In collaboration with IQAC and NSS units, The Women Cell organized a thought-provoking debate competition. Students engaged in discussions on the safety of girl children within their families, sparking crucial conversations on safeguarding vulnerable sections of society.
- **Essay Writing Competition (on 12th March 2019):** The Women Cell orchestrated a poignant essay writing competition focusing on the significance of Women's Day in an era plagued by domestic violence. This event served as a tribute to the struggles and triumphs of women worldwide.
- **Awareness Programme (on 3rd September 2019):** In a concerted effort to empower female students, the Women Cell, along with IQAC and NSS units, conducted an enlightening awareness programme. Students were educated about their constitutional rights and equipped with the knowledge to address abusive behaviour and sexual harassment. Smt. Saheli Naik, the Women Cell's convenor, delivered a stirring address, imparting invaluable guidance to the attendees.
- **Cultural Programme (on 9th March 2020):** Collaborating with NSS units and the Cultural Committee, the Women Cell organized a captivating cultural program. Faculty members and students delved into gender-sensitive issues, envisioning a future marked by gender justice and equality.
- **Special Seminar (on 4th March 2023):** The ICC/Anti-Sexual Harassment Cell of the college orchestrated a compelling seminar titled 'Violence against Women', in collaboration with the Departments of Political Science and Sociology. This event brought together interdisciplinary perspectives from the Department of Political Science and Sociology. Sri Sohan Das, Assistant Professor of Sociology, delivered a lecture on the dynamics of violence against women which raised awareness about the pervasive issue of gender-based violence and its socio-political implications.

- **Special Workshop on Self-Defense (9th March 2023):** In a stance against gender-based violence and commemoration of Women’s Day, the ICC/Anti-Sexual Harassment Cell, in collaboration with NSS units, orchestrated a transformative workshop. The workshop aimed to empower female students with practical skills for self-defense, equipping them with the tools to navigate potential threats and assert their personal safety. Sensei Sekhar Guha Mazumdar, a distinguished figure from the All India Seishinkai Shito-Ryu Karate-Do Federation of India, graced the event with his expertise. Through his guidance, students were introduced to various martial arts techniques tailored for self-defence. The workshop instilled confidence and resilience in female students and emphasized the importance of proactive measures in combating gender-based violence.
- **Awareness Programme (on 13th March 2023):** The ICC/Anti-Sexual Harassment Cell of the college orchestrated an impactful awareness programme on gender-sensitive issues. Through this initiative, handbills were distributed among students, serving as a catalyst for open dialogue and reflection on experiences of sexual abuse or gender harassment within the campus. Furthermore, students were equipped with essential information on how to lodge complaints when encountering such undesirable situations effectively.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Fostering an inclusive environment is one of the guiding principles of our college as it is situated in an area of mixed socio-cultural and linguistic demography. To promote and uphold value like tolerance and harmony towards regional, communal and cultural diversity and a unity amid this diversity which is the hallmark of our Indian identity, we regularly organize programmes and observe special/commemorative days to spread and raise awareness about such constitutional values and responsibilities.

- Teachers offer their lectures in a variety of languages (mainly in English, Bengali and Hindi) in classes so that students from multilingual backgrounds may readily grasp what is being taught.
- College encourages students to apply for different types of state government funded scholarships (like Kanyashree Prakalpa, Aikyashree Prakalpa), OASIS Scholarship (to assist SC/ST and OBC students who are unable to continue their studies owing to financial hardship), Swami Vivekananda Merit-Cum-Means Scholarship, Scholarships under Beedi Workers Welfare Funds.
- With the active involvement of staff members, students and NSS volunteers, the college have observed days of national significance such as Partition Horror Remembrance Day, Independence Day and Republic Day by hoisting the national flag and singing the national anthem to foster the spirit of national integrity.
- To raise the students' knowledge of our rich cultural heritage, the institution also commemorates the birth and death anniversaries of great persons like Rabindranath Tagore, the poet Sukanta Bhattacharya, and Dr. Sarvepalli Radhakrishnan.
- Measures are taken from time to time to uphold constitutional obligations amongst the students and other stakeholders through a constitutional awareness camp organized in our college campus. A sizable number of students and teachers actively participated in the said programme. NSS units of our college are very active to carry out such sensitization programmes.
- Additionally, during the observation of Independence Day on 15th August and Republic Day on 26th January, a get together is generally organized every year to shed light on the importance of values, duties and responsibilities that a responsible Indian citizen must carry out.
- National Voters' Day is observed with the help of district administration to sensitize students who are new voters.
- The issue of sensitization of students and employees of the college is also imbricated in the code of conduct prepared by the college authority and displayed in the website for notification of all the stakeholders.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Practice:01

Title: Talk of the Month

The Context: Driven by the urge of addressing intellectual commitment and curiosity, 'Talk of the Month' is an innovative practice initiated by the Internal Quality Assurance Cell of Kabi Sukanta Mahavidyalaya. Primarily, it is guided by an endeavour to cultivate academic exchange and excellence among the faculty members. At the same time, it aims at incorporating the students - the budding scholars - into the process of critical and analytic thinking.

The Practice: Under this project, proposed and organized by the IQAC of our college, each faculty member delivers a lecture every month on a multidisciplinary/popular topic that is cross-cutting different disciplines. Other faculty members, non-teaching staff and students are invited to be engaged in the activity as audience and interlocutor.

The Evidence of Success: Teachers are excited to share their thoughts and ideas; everyone eagerly awaiting their turn. Growing participation from the students' community, especially in the interactive sessions which are marked by exchange of ideas and dialogue of igniting minds. A few institutions are inspired by this practice and are planning to introduce the same in their colleges.

Problems encountered and resources required: Due to Term-End examinations, sometimes the monthly lectures have to be deferred. We have two future plans regarding the expansion of this project:

- 1) To involve students as speakers which needs their grooming,
- 2) To invite external experts as speakers, an initiative which needs financial support.

Practice:02

Title: Reaching out to the Neighbours

The Context: Along with intellectual stimulation, we at Kabi Sukanta Mahavidyalaya also have a social responsibility that works as an impetus behind our decision to reach out to our neighbours. As a significant section of our students come from the neighboring villages and jute mill areas which are more or less economically underprivileged, we try to reach out to those areas for community service.

The Practice: We have organized, through the Units of NSS, and whenever possible, in collaboration with other philanthropic organizations, outreach and extension activities in the villages of Santhalpara of Bighati Gram Panchayat Area in the form of general health awareness campaign, health check-up camp and literacy drive.

The Evidence of Success: Apart from the happy faces that stare at us as we come back from the villages, the motivation that our students get out of such social outreach programmes, are our greatest success. We are receiving requests for more of such camps and campaigns and we are encouraged for planning such extension activities on a larger scale.

Problems encountered and resources required: It is needless to mention that such outreach activities need financial support. Since our college is financially not in a very affluent position, we need sponsors

and collaborators to fulfil our motto of playing the Good Samaritan.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Charting Paths of Academic Brilliance: Nurturing a Culture of Research & Innovation

- **Promoting Interdisciplinary Research Collaboration:** Faculty members are encouraged to engage in interdisciplinary collaborative research endeavours. The outcomes of their research efforts are showcased through publication in peer-reviewed edited volumes with ISBN, facilitated by the esteemed international publishing house. After rigorous screening and refinement by expert review boards, these research articles uphold quality and authentic publications. Moreover, signing Memorandums of Understanding (MoUs) and Academic Linkages with other academic institutions has significantly bolstered inter-college research collaborations.
- **Faculty Leadership in Ph.D Guidance and Curriculum Development:** Dr. Indrajit Chattopadhyay, the IQAC Coordinator of the college and Associate Professor of English, has been a Co-supervisor for scholars in the Department of English at Raiganj University. Dr. Ashok Krishna Chatterjee, Associate Professor of Bengali, and Dr. Somnath Das, Assistant Professor of Commerce guide Ph.D. candidates in the University of Burdwan. Moreover, several esteemed faculty members have significantly contributed to develop university syllabi within their respective disciplines as members of the Board of Studies.
- **Exploring Impactful Research: Minor Research Projects at our Institution:** Dr. Rupam Mukherjee, Assistant Professor of Economics, served as the Principal Investigator, alongside Sri Subhamoy Chattopadhyay, State Aided Full Time College Teacher in Economics, as the Co-investigator, submitted an MRP titled “Women’s Participation in the Handloom Sector for Livelihood Sustenance in the Hooghly and Nadia Districts of West Bengal: Socioeconomic Determinants and Entrepreneurial Pathways.” Funded by the A.K. Dasgupta Centre for Planning and Development at Visva-Bharati, this project has been successfully completed; project report and utilization certificates submitted. Another MRP has been awarded to Dr. Rupam Mukherjee as the Principal Investigator, with Dr. Golam Mostafa and Sri Prasenjit Pal, both Assistant Professors of Geography, serving as Co-Investigators. This project, titled “Opportunities and

Challenges of Chikankari Embroidery Craft as a Sustainable Livelihood Strategy of Female Artisans - A Case Study in Hooghly District of West Bengal,' promises to offer valuable insights into sustainable livelihood strategies.

- **Nurturing Future Researchers:** The Economics, Sociology, and Geography Department students are deeply involved in research and guided by faculty. They grasp questionnaire design for social science, conduct surveys for data collection, filter, and present data with precision, analyze it using statistical software, and develop impactful policy recommendations. This hands-on research experience sparks their curiosity and cultivates their potential as future researchers.
- **Empowering Minds:** The 'Talk of the Month' Series: The college's IQAC has launched an innovative programme titled 'Talk of the Month.' In this series, a faculty member delivers a lecture monthly. The audience includes faculty members, non-teaching staff, and students. The speakers strive to present engaging, thought-provoking and yet popular content.
- **Empowering Education: Faculty-Led Course Content Creation:** Numerous faculty members actively engage in creating study materials for undergraduate and postgraduate programmes across different universities. Dr. Indrajit Chattopadhyay, Associate Professor of English, served as a content editor for the 'Indian Classical Literature' course in the English Honours curriculum at NSOU. Dr. Rupam Mukherjee, an Assistant Professor of Economics, developed study materials for the 'International Economics' paper in the postgraduate Economics programme at NSOU. He also contributed to animated e-content modules for the Massive Open Online Course (MOOC) on Economics titled 'Indian Economy' for undergraduate Economics Honours under SWAYAM. Additionally, Dr. Mukherjee delivered numerous lectures on the SWAYAM platform, supported by the NME-ICT, funded by the Ministry of Education, Government of India. Sri Soumitra Sarkar, SACT in the Department of Sociology, has developed content and delivered lectures on various modules of the UG Sociology Honours syllabus offered by IGNOU, utilizing the SWAYAM-Prabha Platform.
- **Innovative Breakthrough: Patent Awarded for Pioneering Research:** The success of Dr. Rupam Mukherjee, faculty member in the Department of Economics exemplifies the college's pioneering research efforts. Dr. Mukherjee's innovative project, titled 'Data Analytics Platform for Economic Policy Evaluation and Optimization,' has received acclaim from the Government of India, leading to the issuance of a utility patent published in the Official Journal of The Patent Office of the Government of India.
- **Beyond Borders: Delivering Invited Lecture Abroad:** Dr. Krishnendu De, faculty from the Department of Mathematics, graced the 24th International Differential Geometry Workshop at Pukyong National University in Korea with his insightful presentation.
- **The Radiant Talent: Brushstrokes of Brilliance:** Dr. Subhashree Das, Assistant Professor of Bengali of our college, shines as a beacon of artistic brilliance, instilling a sense of pride within the institution. Her exceptional talents as a painter have garnered international acclaim, with her artwork featured in the esteemed 100 International Contemporary Artists magazine by 'Startale' and 'TobuOviman.' Invited as a guest artist at prestigious venues such as the IICAP, Ranchi, Jharkhand, she has conducted workshops and live painting demonstrations, leaving an enduring impression on the artistic community. Dr. Das has received special recognition from renowned platforms like the International Art and Photography Exhibition in Muscat, Oman, and the Rise

Art & Photography National Exhibition at the Bengal Art Gallery, ICCR, Kolkata. She has actively participated in programmes promoting environmental awareness through painting at Najrul Titha, Kolkata, and sharing the stage with renowned environmental activists and artists. She was awarded the 'Best Live Demonstration Award' for freedom fighters by Wide Canvas, Ranchi, and has taken part in workshops fostering camaraderie between Bangladesh and West Bengal, such as the 'Maitree' initiative at Mohorkunja, Kolkata. Her artwork adorns the walls of international and national exhibitions, from Dubai to Bhubaneswar, and finds a home in prestigious galleries like the Academy of Fine Arts, Kolkata. Furthermore, she lends her creative flair to designing cover pages for books and novels written by eminent authors and published by renowned publishers, enriching the realms of literature and art with her distinctive vision.

- **Economic Insights Shared as a Guest Panellist on All India Radio:** Dr. Rupam Mukherjee, Assistant Professor of Economics, shines as a source of enlightenment, gracing various national and regional channels of All India Radio with his expertise. Through a multitude of interviews, he delves into the intricate web of ongoing economic issues in India, offering invaluable perspectives that resonate across the airwaves.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Principal, Dr Md Salauddin Khan is actively involved in higher administrative roles such as Expert in the Interview Panel of West Bengal School Service Commission, Roving Observer in West Bengal Joint Entrance Examination. He is also the editor of *Bhav O Bhawna*, edited volumes of Multidisciplinary Critical Essays published by our institution.

The project of Dr. Rupam Mukherjee, Assistant Professor of Economics, 'Data Analytics Platform for Economic Policy Evaluation and Optimization,' has received a utility patent published in the Official Journal of The Patent Office of Govt of India. His work on 'Econometrics Analysis of Fiscal Policy Impact on Economic Growth' has also received an International Patent from Comptroller General of Patents, Designs and Trademarks of the Intellectual Property Office, Govt of the United Kingdom.

Dr. Indrajit Chattopadhyay, Dr. Ashok Krishna Chatterjee and Dr. Somnath Das , Associate Professors of our college serve as research guides for Ph.D. programmes.

Dr. Rupam Mukherjee and Sri Subhamoy Chattopadhyay, SACT, of the Department of Economics, submitted an MRP funded by the A.K. Dasgupta Centre for Planning and Development at Visva-Bharati.

Dr. Indrajit Chattopadhyay, Dr. Ashok Krishna Chatterjee and Dr. Rupam Mukherjee have created study materials for different universities.

Dr. Krishnendu De, Assistant Professor of Mathematics, graced the 24th International Differential Geometry Workshop at Pukyong National University, Korea as Invited Speaker.

Dr Subhashree Das, Assistant Professor of Bengali, has received international acclaim as painter with her artwork featured in the esteemed 100 International Contemporary Artists' Magazine.

Dr. Mukherjee lectured as Guest Panellist in a number of programmes of All India Radio.

Concluding Remarks :

Incorporating invaluable feedback from the NAAC peer team over the past two accreditation cycles, Kabi Sukanta Mahavidyalaya has embarked on its journey for the third cycle of NAAC accreditation with renewed fervour and resolve. Building upon past experience, it has strived to reach new heights by crafting innovative strategies and embracing new dimensions of success, even amidst the massive disruptions and uncertainties brought about by the unprecedented COVID-19 pandemic.

Despite being a semi-urban, marginal institute, the Mahavidyalaya has developed a collaborative and multidisciplinary research ecosystem. At the same time, at Kabi Sukanta Mahavidyalaya teaching-learning is never mechanical; we share a cordial and warm relationship with colleagues and students so that learning enriches us.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>296</td> <td>143</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>153</td> <td>143</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by the HEI</p>	2022-23	2021-22	2020-21	2019-20	2018-19	296	143	0	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	153	143	0	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
296	143	0	0	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
153	143	0	0	0																	
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p> <p>Remark : DVV has made changes as per the report shared by HEI.</p>																				
2.1.2	<p><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>213</td> <td>310</td> <td>145</td> <td>317</td> <td>264</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>213</td> <td>299</td> <td>202</td> <td>300</td> <td>190</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	213	310	145	317	264	2022-23	2021-22	2020-21	2019-20	2018-19	213	299	202	300	190
2022-23	2021-22	2020-21	2019-20	2018-19																	
213	310	145	317	264																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
213	299	202	300	190																	

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
583	583	583	571	476

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
583	547	583	571	476

Remark : DVV has made changes as per the report shared by HEI.

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
25	20	19	04	02

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
21	17	15	04	01

Remark : DVV has made changes as per the report shared by HEI.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
132	18	10	13	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
34	13	12	0	0

Remark : DVV has made changes as per the report shared by HEI.

3.4.3 ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	1	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	0	0	0

Remark : DVV has made changes as per the report shared by HEI.

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0.66	0.00	0.00	2.05	47.81

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	4.03	2.60

Remark : DVV has made changes as per the report shared by HEI.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

- 1. Soft skills***
- 2. Language and communication skills***
- 3. Life skills (Yoga, physical fitness, health and hygiene)***
- 4. ICT/computing skills***

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per the report shared by HEI.

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per the report shared by HEI.

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
03	10	16	02	04

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	5	7	3	4

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	14	14	15

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	14	14	15

Remark : DVV has made changes as per the report shared by HEI.

6.5.2

Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**

2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : DVV has made changes as per the report shared by HEI.

7.1.3 **Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has made changes as per the report shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 44 Answer after DVV Verification : 46</p>																				
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>39.27</td> <td>43.78</td> <td>38.11</td> <td>53.66</td> <td>56.28</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>14.72</td> <td>16.40</td> <td>12.49</td> <td>20.51</td> <td>18.68</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	39.27	43.78	38.11	53.66	56.28	2022-23	2021-22	2020-21	2019-20	2018-19	14.72	16.40	12.49	20.51	18.68
2022-23	2021-22	2020-21	2019-20	2018-19																	
39.27	43.78	38.11	53.66	56.28																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
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